



**T1D Exchange QI Collaborative
Advisory Committee Charter** Last Updated:
January 16, 2024

Purpose

T1D Exchange QI Collaborative (“T1DX-QI”) established an Advisory Committee to provide the collective voice of all patients and families impacted by T1D. This committee seeks to collaborate with T1DX-QI to provide insight into the care experiences of those with T1D, in an effort to prioritize and improve comprehensive and compassionate person-centered and family-centered healthcare and achieve the T1DX-QI goal of providing the highest quality of care to every person with diabetes.

Structure and Processes

A. Membership

See T1D Exchange website for list of current members and center representation

The Committee will consist of a minimum of 12 members, with growth anticipated. Member commitment is for two years with the option to renew their term.

Members will included:

1. T1D Exchange Quality Improvement Team
2. People who live with diabetes and receive diabetes care within the Collaborative network and their family members
3. People who are active in the space of diabetes advocacy who either live with diabetes or who are family members of people with diabetes

Co Chairs will:

1. Be representative of Advisory members, with two-year terms. Co-Chairs will facilitate representation at T1X-QI meetings, including but not limited to Leadership Committee meetings, T1DX-QI Collaborative calls, and Learning Sessions
2. Preference will be given to Co-Chair nominations of those that are parents/individuals living with T1D that are not employed by clinic/hospital institutions to ensure that the perspective of the PWD/parent partner remains unbiased and supportive of the best ideas as well as to be unafraid in sharing their unique perspectives, regardless of institutional differences.

B. Meetings

The Committee will meet at least quarterly. In-person meetings will be scheduled on an ad hoc basis depending on the workflow and member consensus.

C. Responsibilities and Duties

The following functions are expected to be the common recurring activities of the Committee in carrying out its responsibilities. These functions should serve as a guide with the understanding that the Committee may carry out additional functions and set priorities and procedures.

The Committee will help inform the strategic direction and assist in identifying new opportunities for T1D Exchange and contribute to the understanding, treatment and other solutions effecting type 1 diabetes. The Committee advises and supports the identification of external collaborations and potential funding opportunities for T1D Exchange as needed.

To support these activities, **Committee members will:**

- Provide guidance to define, design, and help implement the ideal care experience
- Provide input from the PWD perspective on interventions and content develop by T1DX-QI
- Advise on clinical aims, goals, and priorities
- Participate in annual events hosted by T1DX-QI
- Work effectively with all stakeholders in pursuit of the T1DX-QI goal of providing the highest quality of care to every PWD

D. Conflicts of Interest The Committee member must abide by T1D Exchange's conflict of interest policy. They are requested to disclose all financial interests and working relationships with any entity whose financial interests potentially could be affected by the conduct or outcome of T1D Exchange activities; including all relationships that might have a bearing on his/her role or the perception of this role.

E. Confidentiality

The Committee members will keep the material reviewed and deliberations of the Committee strictly confidential. If a Committee member has uncertainty about whether an issue or materials should be kept confidential, this should be discussed with the VP, Population Health and Quality Improvement or CEO of T1D Exchange Inc.