



**T1D Exchange QI Collaborative
Data Governance Committee Charter**
Last Updated: February 24, 2020

Purpose

T1D Exchange QI Collaborative (“T1DX-QI”) established a Data Governance Committee to guide optimization of the use of healthcare data generated by the QI Collaborative for clinical outcome improvements. This data asset requires oversight and coordination to insure they are managed appropriately, both in pursuit of our mission and aims and with respect to ethical and regulatory compliance in their uses.

Structure and Processes

A. Membership

See Appendix A for list of current members and site representation

The Committee will consist of a minimum of four members, with growth anticipated. Member commitment is for two years with the option to renew their term. Members will consist of endocrinologists and subject-matter experts who are actively working for and committed to pediatric, adult, and older adult populations with T1D; and are actively contributing to and participating with the data sets at T1D Exchange.

Members will included:

1. T1D Exchange Quality Improvement Team
2. Appointed site leads from each clinic contributing data, including clinicians, and IT/systems leaders

B. Meetings

The Committee will meet at least quarterly. In-person meetings will be scheduled on an ad hoc basis depending on the work flow and member consensus.

C. Responsibilities and Duties

The following functions are expected to be the common recurring activities of the Committee in carrying out its responsibilities. These functions should serve as a guide with the understanding that the Committee may carry out additional functions and set priorities and procedures.

The Committee will strive for balance between regulatory compliance, fiscal responsibility, and system quality, to promote the sustainability of population health management tools and resources accessible to the T1DX-QI. They will evaluate, respond to and prioritize issues and enhanced opportunities.



To support these activities, **Committee members will:**

- Create and refine procedure for data sharing
- Provide feedback on data use requests
- Approve relevant data use requests
- Develop and implement a roadmap for ethical data use within a 2 year term (DGC)
- Review IRB and data use protocols

D. Conflicts of Interest

The Committee member must abide by T1D Exchange’s conflict of interest policy. They are requested to disclose all financial interests and working relationships with any entity whose financial interests potentially could be affected by the conduct or outcome of T1D Exchange activities; including all relationships that might have a bearing on his/her role or the perception of this role.

E. Confidentiality

The Committee members will keep the material reviewed and deliberations of the Committee strictly confidential. If a Committee member has uncertainty about whether an issue or materials should be kept confidential, this should be discussed with the VP, Population Health and Quality Improvement or CEO of T1D Exchange Inc.

Appendix A, [Proposed] Committee Membership

Barbara Davis Center - Adults	TBD
Barbara Davis Center - Pediatrics	TBD
Children’s Mercy	TBD
Cincinnati Children’s Hospital	TBD
Nationwide Children’s	TBD
SUNY Upstate - Adults	Ruth Weinstock
SUNY Upstate - Pediatrics	TBD
T1D Exchange Quality Improvement Team	Osagie Ebekozen
T1D Exchange Quality Improvement Team	Nudrat Noor
T1D Exchange Patient Parent Advisory Committee	TBD
Texas Children’s	TBD